CARLISLE AREA SCHOOL DISTRICT

SECTION: SUPPORT EMPLOYEES

TITLE: OVERTIME

ADOPTED: October 19, 2006

REVISED:

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1. Authority

In order to ensure consistent treatment of all affected employees and compliance with applicable federal law regarding payment of overtime, the Board adopts this policy.

2. Guidelines 29 U.S.C. Sec. 201 et seq In accordance with the Fair Labor Standards Act and this policy or applicable compensation plan, overtime shall be paid for work in excess of the established workday or workweek for each grade of support employees.

No overtime shall be scheduled or worked without prior approval of the immediate supervisor or building principal.

Overtime will be paid at the rate of time and one-half the regular rate of pay when approved in advance for time worked in excess of forty (40) hours per week (including the difference between the normal workweek and forty (40) hours).